
US Department of Education



FAFSA on the Web Redesign Use Case Specification: Drug Conviction Eligibility Worksheet Standalone

Version 4.3

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Revision History

Date	Version	Description	Author
11/14/00	1.0	Drug Conviction Eligibility Worksheet Standalone	Modernization Partner
11/16/00	2.0	Added Field Validation	Modernization Partner (Larry Bach)
11/17/00	3.0	Added Diagram Updated Post-Conditions /Sandy Elaborated Description /Samson	Modernization Partner (Jenny Connelly & Nan Li)
12/12/00	3.3	Added Business Rules Added Assumptions Move Navigation links from Business Rules section to Navigation Links section (Nina 12/20/00)	Modernization Partner (Jenny Connelly & Nan Li)
1/24/01	4.0	Listed URL for step 16 in basic course Listed display result for step 25 in basic course	Modernization Partner (Jenny Connelly & Nan Li)
1/30/01	4.1	Imbedded Basic Flow Wireframes Added Alternate Flow Diagram	Modernization Partner (Jenny Connelly & Nan Li)
3/5/01	4.2	No changes to implement from change log. Updated wireframes	Modernization Partner (Jenny Connelly & Nan Li)
3/5/01	4.3	Accepted changes.	Modernization Partner

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Use Case Specification: Drug Conviction Eligibility Worksheet Standalone

1. Use Case Name: Drug Conviction Eligibility Worksheet Standalone

Brief Description

This use case describes how an Applicant completes the Drug Conviction Eligibility Worksheet Standalone. A federal law suspends federal student aid eligibility for students convicted under federal or state law of possession or sale of drugs. This worksheet will help you determine whether the law affects your eligibility for federal student aid.

Note

- Navigation to get page-specific help messages is not documented in this use case. Please refer to “**FAFSA_WEB_Help.doc**” for more information.
- Description of concept, data, variables and database interactions is defined in “**FAFSA_WEB_Glossary.doc**.”
- Edit error process (validation and error display) is defined in “**FAFSA_WEB_Edit_Error.doc**.”

2. Actors

#	Actor Name	Actor Type
1	Applicant	Primary

3. Assumptions

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant's drug conviction record is not removed.
5	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet1.htm)
6	Applicant has not completed an acceptable drug rehab program.
7	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet2.htm)
8	Applicant is convicted once for possessing drugs.
9	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet3.htm)
10	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35wkshtSA5.htm)
11	Applicant is convicted once for selling drugs.
12	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet6.htm)
13	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35wkshtSA8.htm)

4. Pre-Conditions

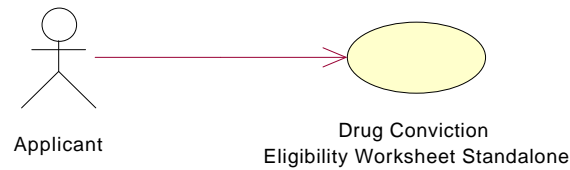
#	Pre-Conditions	Wireframe
1	Applicant begins at the home page	home.htm
2	Applicant selects: BEFORE YOU BEGIN A FAFSA	Before001.htm
3	Applicant selects: DRUG CONVICTION WORKSHEET	Before013.htm

5. Post-Conditions

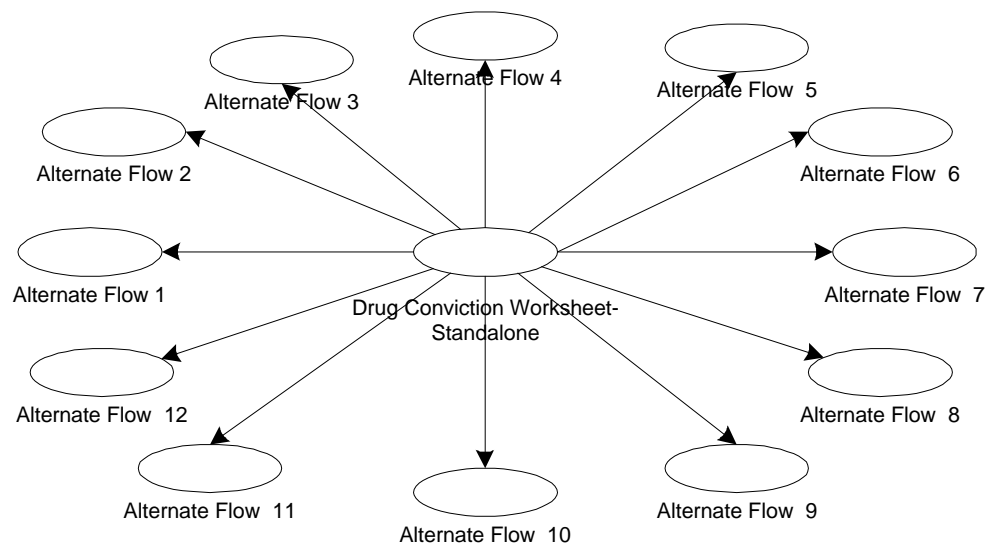
#	Post-Conditions	Wireframe
1	None	

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6. Diagram



7. Alternate Flow Diagram



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8. Flow of Events

Basic Flow

Basic Flow				
#		Events	Data Elements	Wireframe
1	→	This use case begins when the Applicant chooses to complete the DRUG CONVICTION WORKSHEET .		
2	←	System displays web page: Drug Conviction Worksheet		Before013.htm
3.1	→	Applicant chooses to fill out: WORKSHEET 35		

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Before013.htm

<p align="center"> PIN Site Help Contact Us FAFSA FAQs Site Map </p>					
<div> FAFSA on the Web logo home </div>	<p align="center"> FAFSA on the Web Your Free Application for Federal Student Aid U.S. Department of Education, Student Financial Assistance </p>				
<table border="1"> <tr> <td>Discover Your Opportunities</td> <td>Before Beginning a FAFSA</td> <td>Completing a FAFSA</td> <td>FAFSA Follow-Up</td> </tr> </table>		Discover Your Opportunities	Before Beginning a FAFSA	Completing a FAFSA	FAFSA Follow-Up
Discover Your Opportunities	Before Beginning a FAFSA	Completing a FAFSA	FAFSA Follow-Up		
<ul style="list-style-type: none"> • Overview • Documents Needed • Pre-FAFSA Worksheet • Drug Conviction Worksheet • Signatures Required • Your PIN • Time to Complete • Student Eligibility • Deadlines • Federal School Code Search • Browser Requirements • Clearing Your Browser's Cache • Before Beginning a FAFSA FAQs 	<p>Drug Conviction Worksheet</p> <p>A new law suspends federal student aid eligibility for students convicted under federal or state law of possession or sale of drugs (not including alcohol or tobacco).</p> <p>If you have been convicted in the past this does not automatically mean that you are ineligible for federal student aid, this worksheet will help you determine your eligibility.</p> <p>You should complete and submit your FAFSA even if you are not eligible for federal student aid. You may be eligible for financial aid from other sources.</p> <p>There are two worksheets available, one for the 2000-2001 school year (Worksheet 28) and the other for the 2001-2002 school year (Worksheet 35).</p> <p>Please select which worksheet you would like to fill out:</p> <p>Worksheet 28 - 2000-2001 School Year (July 1st, 2000 - June 30th, 2001)</p> <p>Worksheet 35 - 2001-2002 School Year (July 1st, 2001 - June 30th, 2002)</p> <p>You can also print PDF versions of this worksheet.</p> <p>Remember to include your answer on your FAFSA (Question 28 of the 2000-2001 FAFSA and Question 35 of the 2001-2002 FAFSA).</p> <p>Do not submit this worksheet, keep it for you records.</p>				
<p align="center">Privacy & Security</p>					

Notes:

{notes}

URL Listing:

PIN Site: PIN/index.htm

Help: Help.htm

Contact Us: Contact.htm

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FAFSA FAQs: FAQ001.htm
 Site Map: Map.htm
 FAFSA on the Web logo: home.htm
 What To Expect?: What001.htm
 Completing a FAFSA: Complete001.htm
 FAFSA Follow-Up: Follow001.htm
 Overview: Before001.htm
 Documents Needed: Before003.htm
 Pre-FAFSA Worksheet: Before012.htm
 Drug Conviction Worksheet: Before013.htm
 Signatures Required: Before008.htm
 Your PIN: Before004.htm
 Time to Complete: Before007.htm
 Eligibility: Before002.htm
 Deadlines: Before003a.htm
 School Code Search: Before005.htm
 Browser Requirements: BeforeBrowser_Req.htm
 Clearing Your Browser's Cache: Cache.htm
 Before Beginning a FAFSA FAQ: Before010.htm
 Worksheet 28: Before013.htm#
 Worksheet 35: Before013.htm#
 PDF versions of this worksheet: Before013a.htm
 Privacy & Security: SecPriv.htm

Image Files:

TBD

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Basic Flow				
#		Events	Data Elements	Wireframe
4	←	System displays web page: Question 35 Worksheet		app\Shared_Wksheets\q35wksh tSA1.htm
5.1	→	Applicant selects “yes” to: Have you ever been convicted of possessing or selling illegal drugs?	[szDRUGCONVICT ED] = 1	
6	→	NEXT		

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app\Shared_Wksheets\q35wkshtSA1.htm

Question 35 Worksheet

A federal law suspends federal student aid eligibility for students convicted under federal or state law of possession or sale of drugs (not including alcohol and tobacco).

This worksheet will help you determine whether this law affects your eligibility for federal student aid. The value received from this worksheet will be entered as the answer to Question 35 of your FAFSA.

Have you ever been convicted of possessing or selling [illegal drugs](#)? ☐ Yes ☐ No

Count only federal and state convictions. Do not count convictions that have been removed from your record. Do not count convictions that occurred before you turned 18, unless you were tried as an adult.

Next

[Next, if "Yes" is selected](#)

[Next, if "No" is selected](#)

Notes:

- This is the first page of the stand alone question 35 worksheet.
- See page 96 of Common Specifications from NCS #12-603 for details.
- Worksheet window should open to fit all content without scrolling
- If "Yes" then continue on to q35wkshtSA2.htm.
- Will need to link to contextual help for item "illegal drugs".

URL Listing:

illegal drugs: app/Shared_Wksheets/q35wkshtSA1.htm#

Next, if "Yes" is selected: app/Shared_Wksheets/q35WkshtSA2.htm

Next, if "No" is selected: app/Shared_Wksheets/q35wkshtSARes.htm

Image Files:

TBD

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Basic Flow				
#		Events	Data Elements	Wireframe
7	←	System displays web page: Question 35 Worksheet		app\Shared_Wksheets\q35WkshtSA2.htm
8.1	→	Applicant selects "no" to: Have all your federal or state drug-related convictions been removed from your record?	[szDRUGREMOVE D] = 2	
9	→	NEXT		
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35wkshtSA1.htm

app\Shared_Wksheets\q35WkshtSA2.htm

Question 35 Worksheet

Have all your federal or state drug-related convictions been removed from your record?

☐ Yes

☐ No

[Previous](#)

[Previous](#)

[Next](#)

[Next if "Yes" is selected](#)

[Next, if "No" is selected](#)

Notes:

- See page 96 of Common Specifications from NCS #12-603 for details.
- Worksheet window should open to fit all content without scrolling
- If "Yes" then pass parameter "1" and display question 35 worksheet results page.
- If "No" then continue on to q35wkshtSA3.htm

URL Listing:

Previous: app/Shared_Wksheets/q35wkshtSA1.htm

Next if "Yes" is selected: app/Shared_Wksheets/q35wkshtSARes.htm

Next, if "No" is selected: app/Shared_Wksheets/q35wkshtSA3.htm

Image Files:

TBD

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Basic Flow				
#		Events	Data Elements	Wireframe
10	←	System displays web page: Question 35 Worksheet		app\Shared_Wksheets\q35WkshtSA3.htm
11.1	→	Applicant selects “no” to: Have all you completed a successful drug rehab program since you last conviction?	[DRUGREHAB] = 1	
12	→	NEXT		
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35WkshtSA2.htm

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app\Shared_Wksheets\q35WkshtSA3.htm

Question 35 Worksheet

Have you completed an [acceptable drug rehab program](#) since your last conviction?



Yes



No

Previous

[Previous](#)

Next

[Next, if "Yes" is selected](#)

[Next, if "No" is selected](#)

Notes:

- See page 96 of Common Specifications from NCS #12-603 for details.
- Worksheet window should open to fit all content without scrolling
- If "Yes" then pass parameter "1" and display question 35 worksheet results page.
- If "No" then continue on to q35wkshtSA4.htm.
- Will need to link to contextual help for item "acceptable drug rehab program".

URL Listing:

acceptable drug rehab program:

app/Shared_Wksheets/q35wkshtSA3.htm#

Previous: app/Shared_Wksheets/q35WkshtSA2.htm

Next, if "Yes" is selected: app/Shared_Wksheets/q35wkshtSARes.htm

Next, if "No" is selected: app/Shared_Wksheets/q35wkshtSA4.htm

Image Files:

TBD

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Basic Flow				
#		Events	Data Elements	Wireframe
13	←	System displays web page: Question 35 Worksheet		app\Shared_Wksheets\q35wksh tSA4.htm
14.1	→	Applicant selects “1” from dropdown list to: How many convictions do you have for possessing drugs?	Drug Dropdown list [szDRUGPOSSESS NBR] = 1	
15	→	NEXT		
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35Wks htSA3.htm

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app\Shared_Wksheets\q35wkshtSA4.htm

Question 35 Worksheet

How many convictions do you have for possessing drugs?

Select ▼

Count only federal or state convictions. **Do not count** convictions that have been removed from your record. **Do not count** convictions that occurred before you turned 18, unless you were tried as an adult.

Previous

[Previous](#)

Next

[Next if Selected "0"](#)

[Next if Selected "1"](#)

[Next if Selected "2"](#)

[Next if Selected "3+"](#)

Notes:

- See page 96 of Common Specifications from NCS #12-603 for details.
- Worksheet window should open to fit all content without scrolling
- If "0" then go to page q35wkstSA7.htm of question 35 worksheet.
- If "1" then go to page q35wkstSA5.htm of question 35 worksheet.
- If "2" then go to page q35wkstSA6.htm of question 35 worksheet.
- If "3+" then pass parameter "3" and go to question 35 worksheet results page.

URL Listing:

Previous: app/Shared_Wksheets/q35wkshtSA3.htm

Next if Selected "0": app/Shared_Wksheets/q35wkshtSA7.htm

Next if Selected "1": app/Shared_Wksheets/q35wkshtSA5.htm

Next if Selected "2": app/Shared_Wksheets/q35wkshtSA6.htm

Next if Selected "3+": app/Shared_Wksheets/q35wkshtSARes.htm

Image Files:

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Basic Flow				
#		Events	Data Elements	Wireframe
16	←	System displays web page: Question 35 Worksheet		app\Shared_Wksheets\q35wksh tSA5.htm
17	→	Applicant enters date to: What was the date or your last conviction for possessing drugs?	Mm/dd/ccyy => [DRUGPOSSESSDA TE]	
18	→	NEXT		
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35wksh tSA4.htm

app\Shared_Wksheets\q35wkshtSA5.htm

Question 35 Worksheet

What was the date of your conviction for possessing drugs?

/ /

(MM/DD/CCYY)

[Previous](#)
[Next](#)

Notes:

- See page 96 of Common Specifications from NCS #12-603 for details.
- Worksheet window should open to fit all content without scrolling
- On "Next", Go to q35wkstSA7.htm of question 35 worksheet.
- **Check the eligibility calculation for drug possession. Is it +1 year after conviction?**

URL Listing:

Previous: app/Shared_Wksheets/q35wkshtSA4.htm

Next : app/Shared_Wksheets/q35wkshtSA7.htm

Image Files:

TBD

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Basic Flow				
#		Events	Data Elements	Wireframe
19	←	System displays web page: Question 35 Worksheet		app\Shared_Wksheets\q35wksh tSA7.htm
20.1	→	Applicant selects “1” from dropdown list to: How many convictions do you have for selling drugs?	Drug_2 Dropdown list [DRUGSALENBR] = 1	
21	→	NEXT		
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35wksh tSA5.htm

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app\Shared_Wksheets\q35wkshtSA7.htm

Question 35 Worksheet

How many convictions do you have for selling drugs?

Select 

Previous

Next

[Next if Selected "0"](#)

[Next if Selected "1"](#)

[Next if Selected "2+"](#)

Notes:

- See page 96 of Common Specifications from NCS #12-603 for details.
- Worksheet window should open to fit all content without scrolling
- If "0", compare dates of question 35 worksheet page q35wkshtSA5.htm and q35wkshtSA6.htm:
 - If there are no dates, pass parameter "1" and display question 35 worksheet results page.
 - If greatest date provided is before 07/01/2001, pass parameter "1" and display question 35 worksheet results page.
 - If greatest date provided is after 06/30/2002, pass parameter "3" and display question 35 worksheet results page.
 - If greatest date provided is on or after 07/01/2001 and on or before 06/30/2002, pass parameter "2" and display question 35 worksheet results page
- If "1" then go to question 35 worksheet page q35wkshtSA8.htm.
- If "2+" then pass parameter "3" and display question 35 worksheet results page

URL Listing:

app/Shared_Wksheets/q35wkshtSA4.htm

Next if Selected "0": app/Shared_Wksheets/q35wkshtSARes.htm

Next if Selected "1": app/Shared_Wksheets/q35wkshtSA8.htm

Next if Selected "2+": app/Shared_Wksheets/q35wkshtSARes.htm

Image Files:

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Basic Flow				
#		Events	Data Elements	Wireframe
22	←	System displays web page: Question 35 Worksheet		app\Shared_Wksheets\q35wksh tSA8.htm
23	→	Applicant enters date to: What was the date or your last conviction for selling drugs?	=> [DRUGSALEDATE]	
24	→	NEXT		
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35wksh tSA7.htm

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app\Shared_Wksheets\q35wkshtSA8.htm

Question 35 Worksheet

What was the date of your conviction for selling drugs?

/ /
(MM/DD/CCYY)

Previous

[Previous](#)

Next

[Next](#)

Notes:

- See page 96 of Common Specifications from NCS #12-603 for details.
- Worksheet window should open to fit all content without scrolling
- Compare dates of pages q35wkshtSA5.htm, q35wkshtSA6.htm, and q35wkshtSA8.htm of question 35 worksheet:
 - If greatest date provided is before 07/01/2001, pass parameter "1" and display question 35 worksheet results page
 - If greatest date provided is after 06/30/2002, pass parameter "3" and display question 35 worksheet results page
 - If greatest date provided is on or after 07/01/2001 and on or before 06/30/2002, pass parameter "2" and display question 35 worksheet results page
- **Check the eligibility calculation for for selling drugs. Is it +2 years after date of conviction?**

URL Listing:

Previous: app/Shared_Wksheets/q35wkshtSA7.htm

Next : app/Shared_Wksheets/q35wkshtSARes.htm

Image Files:

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Basic Flow				
#		Events	Data Elements	Wireframe
25	←	<p>System displays web page: Question 35 Worksheet</p> <p>Based on the answers you provided in this worksheet, we have determined that your answer to question 35 of the 2001-2002 FAFSA, drug convictions affecting eligibility, is:</p>	<p>[szDRUGELIGIBILITY]</p> <p>If 1, display “1, None”</p> <p>If 2, display “2, Yes, Part-year”</p> <p>If 3, display “3, Yes, Don’t know”</p>	<p>app\Shared_Wksheets\q35wksh tSARes.htm</p>
		Use case ends.		

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app\Shared_Wksheets\q35wkshtSARes.htm

Question 35 Worksheet

Based on the answers you provided in this worksheet, we have determined that your answer to question 35 of the 2001-2002 FAFSA, drug convictions affecting eligibility, is:

<if parameter = 1, then display "1, None">
 <if parameter = 2, then "2, Yes, Part-year">
 <if parameter = 3, then "3, Yes, Don't Know">

 <display results text, see logic below>

Close Window

[Close Window](#)

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Notes:

- Worksheet window should open to fit all content without scrolling
- If WSDrug parameter equals '1', display the following:**
Based on the answers you provided in this worksheet, we have determined that your answer to question 35 of the 2001-2002 FAFSA is: **1**

Enter 1 in the box for question 35, complete your FAFSA and submit it.

This answer indicates that your eligibility for federal student aid is not affected by question 35.

If you are convicted of possessing or selling drugs after you submit your FAFSA, you must notify your financial aid administrator immediately. You will lose your eligibility, and be required to pay back all aid you received after your conviction.

- If WSDrug parameter equals '3' and there is no eligibility date, display the following:**
Based on the answers you provided in this worksheet, we have determined that your answer to question 35 of the 2001-2002 FAFSA is: **3**

Enter 3 in the box for question 35, complete your FAFSA and submit it.

This answer indicates you are ineligible for federal student aid for the 2001-2002 school year as a result of a drug-related conviction, unless you complete an [acceptable drug rehab program](#). You may still be eligible to receive state, school, and other non-federal student aid.

- If WSDrug parameter equals '3' and there is an eligibility date, display the following:**
Based on the answers you provided in this worksheet, we have determined that your answer to question 35 of the 2001-2002 FAFSA is: **3**

Enter 3 in the box for question 35, complete your FAFSA and submit it.

This answer indicates you are ineligible for federal student aid for the 2001-2002 school year as a result of a drug-related conviction, unless you complete an [acceptable drug rehab program](#). You may still be eligible to receive state, school, and other non-federal student aid. On your eligibility date, **{display eligibility date calculation}**, your ineligibility for federal student aid will end.

- If WSDrug parameter equals '2', display the following:**
Based on the answers you provided in this worksheet, we have determined that your answer to question 35 of the 2001-2002 FAFSA is: **2**

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8.2 Alternative Flows

Alternate Course 1

Title: Applicant chooses to complete Worksheet 28

Assumption:

#	Assumptions
1	Applicant wants to work on question 28 for year 2000-2001.

Alternate Flow				
#		Events	Data Elements	Wireframe
3.2	→	Applicant chooses to fill out: WORKSHEET 28 (NCS)		Continue at http://fafsaws1.fafsa.ed.gov/fotw0001/q28wksht.htm#Page1
		Use case ends.		

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Alternate Course 2

Title: Applicant chooses to download PDF Version of the worksheet for year 2000-2001

Assumption:

#	Assumptions
1	Applicant wants to download PDF Version of the worksheet for year 2000-2001.
2	Applicant does not need to get Adobe Acrobat Reader.

Alternate Flow				
#		Events	Data Elements	Wireframe
3.3	→	Applicant chooses to download PDF VERSIONS OF THIS WORKSHEET		
	←	System displays web page: Drug Conviction Worksheet PDF		Before013a.htm
3.3.1	→	Applicant selects DOWNLOAD QUESTION 28 WORKSHEET to download		
		Use case ends.		

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Before013a.htm

<p align="center"> PIN Site Help Contact Us FAFSA FAQs Site Map </p> <p align="center"> FAFSA on the Web Your Free Application for Federal Student Aid U.S. Department of Education, Student Financial Assistance </p>					
<div> FAFSA on the Web logo home </div>					
<table border="1"> <tr> <td>Discover Your Opportunities</td> <td>Before Beginning a FAFSA</td> <td>Completing a FAFSA</td> <td>FAFSA Follow-Up</td> </tr> </table>		Discover Your Opportunities	Before Beginning a FAFSA	Completing a FAFSA	FAFSA Follow-Up
Discover Your Opportunities	Before Beginning a FAFSA	Completing a FAFSA	FAFSA Follow-Up		
<ul style="list-style-type: none"> • Overview • Documents Needed • Pre-FAFSA Worksheet • Drug Conviction Worksheet • Signatures Required • Your PIN • Time to Complete • Student Eligibility • Deadlines • Federal School Code Search • Browser Requirements • Clearing Your Browser's Cache • Before Beginning a FAFSA FAQs 	<p>Drug Conviction Worksheet PDF</p> <p>Follow these steps to complete the PDF version of either Question 28 of your 2000-2001 FAFSA or Question 35 on your 2001-2002 FAFSA:</p> <ol style="list-style-type: none"> 1. You must have Adobe Acrobat Reader to use either of the PDF versions of the Drug Conviction Worksheet. Select this link, if you do not have Adobe Acrobat Reader and would like to find out how to obtain it. 2. Download the PDF file (make sure you know where you're downloading it to) by selecting Download the PDF file now button below. Note: If your browser is configured to open Adobe Acrobat Reader automatically, skip to step 4 after downloading the PDF file. 3. Once you have downloaded the PDF file you must open Adobe Acrobat Reader and choose File/Open... and select the PDF file from the directory you downloaded it to. 4. With the Drug Conviction Worksheet open in Adobe Acrobat Reader, go to File/Print... and print out the worksheet. 5. You can now use the printed worksheet to assist you in answering either Question 28 of your 2000-2001 FAFSA or Question 35 on your 2001-2002 FAFSA. <table> <tr> <td>Worksheet 28 - 2000-2001 FAFSA:</td> <td>Worksheet 35 - 2001-2002 FAFSA:</td> </tr> <tr> <td align="center"> <div>Download Question 28 Worksheet</div> <div>Download Question 28 Worksheet</div> </td> <td align="center"> <div>Download Question 35 Worksheet</div> <div>Download Question 35 Worksheet</div> </td> </tr> </table>	Worksheet 28 - 2000-2001 FAFSA:	Worksheet 35 - 2001-2002 FAFSA:	<div>Download Question 28 Worksheet</div> <div>Download Question 28 Worksheet</div>	<div>Download Question 35 Worksheet</div> <div>Download Question 35 Worksheet</div>
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<p align="center">Privacy & Security</p>					

Notes:

{ notes }

URL Listing:

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

PIN Site: PIN/index.htm
 Help: Help.htm
 Contact Us: Contact.htm
 FAFSA FAQs: FAQ001.htm
 Site Map: Map.htm
 FAFSA on the Web logo: home.htm
 What To Expect?: What001.htm
 Completing a FAFSA: Complete001.htm
 FAFSA Follow-Up: Follow001.htm
 Overview: Before001.htm
 Documents Needed: Before003.htm
 Pre-FAFSA Worksheet: Before012.htm
 Drug Conviction Worksheet: Before013.htm
 Signatures Required: Before008.htm
 Your PIN : Before004.htm
 Time to Complete: Before007.htm
 Eligibility: Before002.htm
 Deadlines: Before003a.htm
 School Code Search: Before005.htm
 Browser Requirements: BeforeBrowser_Req.htm
 Clearing Your Browser's Cache: Cache.htm
 Before Beginning a FAFSA FAQs: Before010.htm
 link: <http://www.adobe.com/prodindex/acrobat/readstep.html>
 Privacy & Security: SecPriv.htm

Image Files:

TBD

FAFSA on the Web Redesign	Version: 4.3
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Alternate Course 3

Title: Applicant chooses to download PDF Version of the worksheet for year 2001-2002

Assumption:

#	Assumptions
1	Applicant wants to download PDF Version of the worksheet for year 2001-2002.
2	Applicant does not need to get Adobe Acrobat Reader.

Alternate Flow				
#		Events	Data Elements	Wireframe
3.3.2	→	Applicant selects DOWNLOAD QUESTION 35 WORKSHEET to download		
		Use case ends.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 4

Title: Applicant chooses to download PDF Version of the worksheet, but needs to get Acrobat Reader first

Assumption:

#	Assumptions
1	Applicant wants to download PDF Version of the worksheet.
2	Applicant needs to get Adobe Acrobat Reader first.

Alternate Flow				
#		Events	Data Elements	Wireframe
3.4	→	Applicant chooses to download PDF VERSIONS OF THIS WORKSHEET		
	←	System displays web page: Drug Conviction Worksheet PDF		Before013a.htm
	→	Applicant selects LINK to go to Adobe Acrobat Reader website		
	←	Transits to Adobe Acrobat Reader website		http://www.adobe.com/products/acrobat/readstep.html
		Use case ends.		

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Before013a.htm

<p align="center"> PIN Site Help Contact Us FAFSA FAQs Site Map </p> <p align="center"> FAFSA on the Web Your Free Application for Federal Student Aid U.S. Department of Education, Student Financial Assistance </p>			
<div> FAFSA on the Web logo home </div>			
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Notes:

{ notes }

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 What To Expect?: What001.htm
 Completing a FAFSA: Complete001.htm
 FAFSA Follow-Up: Follow001.htm
 Overview: Before001.htm
 Documents Needed: Before003.htm
 Pre-FAFSA Worksheet: Before012.htm
 Drug Conviction Worksheet: Before013.htm
 Signatures Required: Before008.htm
 Your PIN : Before004.htm
 Time to Complete: Before007.htm
 Eligibility: Before002.htm
 Deadlines: Before003a.htm
 School Code Search: Before005.htm
 Browser Requirements: BeforeBrowser_Req.htm
 Clearing Your Browser's Cache: Cache.htm
 Before Beginning a FAFSA FAQs: Before010.htm
 link: <http://www.adobe.com/prodindex/acrobat/readstep.html>
 Privacy & Security: SecPriv.htm

Image Files:

TBD

FAFSA on the Web Redesign	Version: 4.3
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Alternate Course 5

Title: Applicant has never been convicted of possessing or selling illegal drugs.

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has not been convicted for possessing or selling drugs.

Alternate Flow				
#		Events	Data Elements	Wireframe
5.2	→	Applicant selects “No” to: Have you ever been convicted of possessing or selling illegal drugs?	ISNOTBLANK() [DRUGCONVICTE D] = 2	
	→	NEXT		Continue at app\Shared_Wksheets\q35wksh tSARes.htm
		Continue at #25		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 6

Title: Applicant has had convictions removed from record.

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant's drug conviction record has been removed.

Alternate Flow				
#		Events	Data Elements	Wireframe
8.2	→	Applicant selects "yes" to: Have all your federal or state drug-related convictions been removed from your record?	ISNOTBLANK() [DRUGREMOVED] = 1	
	→	NEXT		Continue at app\Shared_Wksheets\q35wksh tSARes.htm
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35wksh tSA1.htm
		Continue at #25		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 7

Title: Applicant has completed a drug rehab program.

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant's drug conviction record is not removed.
5	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet1.htm)
6	Applicant has completed an acceptable drug rehab program.

Alternate Flow				
#		Events	Data Elements	Wireframe
11.2	→	Applicant selects "yes" to: Have all you completed a successful drug rehab program since you last conviction?	ISNOTBLANK() [DRUGREHAB] = 1	
	→	NEXT		Continue at app\Shared_Wksheets\q35wksh tSARes.htm
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35Wks htSA2.htm
		Continue at #25		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 8

Title: Applicant has “0” convictions for possessing drugs.

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant’s drug conviction record is not removed.
5	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet1.htm)
6	Applicant has not completed an acceptable drug rehab program.
7	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet2.htm)
8	Applicant is convicted “0” times for possessing drugs.

Alternate Flow

#		Events	Data Elements	Wireframe
14.2	→	Applicant selects “0” from dropdown list to: How many convictions do you have for possessing drugs?	Drug Dropdown list ISNOTBLANK() [DRUGPOSSESSNB R] = 0	
	→	NEXT		Continue at app\Shared_Wksheets\q35Wks htSA7.htm
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35Wks htSA3.htm
		Continue at #20		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 9

Title: Applicant has “2” convictions for possessing drugs.

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant’s drug conviction record is not removed.
5	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet1.htm)
6	Applicant has not completed an acceptable drug rehab program.
7	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet2.htm)
8	Applicant is convicted “2” times for possessing drugs.

Alternate Flow

#		Events	Data Elements	Wireframe
14.3	→	Applicant selects “2” from dropdown list to: How many convictions do you have for possessing drugs?	Drug Dropdown list ISNOTBLANK() [DRUGPOSSESSNB R] = 0	
	→	NEXT		Continue at app\Shared_Wksheets\q35Wks htSA5.htm
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35Wks htSA3.htm
		Continue at #16		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 10

Title: Applicant has “3+” convictions for possession of drugs.

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant’s drug conviction record is not removed.
5	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet1.htm)
6	Applicant has not completed an acceptable drug rehab program.
7	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet2.htm)
8	Applicant is convicted “3+” times for possessing drugs.

Alternate Flow

#		Events	Data Elements	Wireframe
14.4	→	Applicant selects “3+” from dropdown list to: How many convictions do you have for possessing drugs?	Drug Dropdown list ISNOTBLANK() [DRUGPOSSESSNB R] = 3	
	→	NEXT		Continue at app\Shared_Wksheets\q35Wks htSARes.htm
	→	PREVIOUS		Continue at app\Shared_Wksheets\q35Wks htSA3.htm
		Continue at #25		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 11

Title: Applicant has “0” convictions for selling drugs

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant’s drug conviction record is not removed.
5	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet1.htm)
6	Applicant has not completed an acceptable drug rehab program.
7	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet2.htm)
8	Applicant is convicted xxxx for possessing drugs.
9	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet3.htm)
10	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35wkshtSA5.htm)
11	Applicant is convicted “0” times for selling drugs.
12	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet6.htm)
13	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35wkshtSA8.htm)

Alternate Flow				
#		Events	Data Elements	Wireframe
20.2	→	Applicant selects “0” from dropdown list to: How many convictions do you have for selling drugs?	Drug_2 Dropdown list ISNOTBLANK() [DRUGSELENBR] = 0	
	→	NEXT		Continue at app\Shared_Wksheets\q35WkshtSARes.htm
	→	PREVIOUS		If convicted for possession, continue at app\Shared_Wksheets\q35wkshtSA5.htm If not convicted for possession, continue at app\Shared_Wksheets\q35wkshtSA4.htm
		Continue at #25		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Drug Conviction Eligibility Worksheet Standalone	Date: 3/5/01

Alternate Course 12

Title: Applicant has “2+” convictions for selling drugs

Assumptions:

#	Assumptions
1	Applicant wants to work on question 35 for year 2001-2002.
2	Applicant has been convicted for possessing or selling drugs.
3	Applicant selects NEXT to continue.
4	Applicant’s drug conviction record is not removed.
5	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet1.htm)
6	Applicant has not completed an acceptable drug rehab program.
7	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet2.htm)
8	Applicant is convicted xxxx for possessing drugs.
9	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet3.htm)
10	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35wkshtSA5.htm)
11	Applicant is convicted “2+” times for selling drugs.
12	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35worksheet6.htm)
13	Applicant selects NEXT to continue. (app\Shared_Wksheets\q35wkshtSA8.htm)

Alternate Flow				
#		Events	Data Elements	Wireframe
20.3	→	Applicant selects “2+” from dropdown list to: How many convictions do you have for selling drugs?	Drug_2 Dropdown list ISNOTBLANK() [DRUGSALENBR] = 2	
	→	NEXT		Continue at app\Shared_Wksheets\q35WkshtSARes.htm
	→	PREVIOUS		If convicted for possession, continue at app\Shared_Wksheets\q35wkshtSA5.htm If not convicted for possession, continue at app\Shared_Wksheets\q35wkshtSA4.htm
		Continue at #25		

FAFSA on the Web Redesign	Version: 4.3
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9. Business Rules

#	Business Rules
1	By default, applicant can skip any data entry field. Fields that cannot be skipped will either have specification in Data Element field or have validation function ISNOTBLANK() listed for the variables that hold the input data, in Glossary.

10. Navigation Links

#	Navigation Links
1	Selecting EXIT will continue at home.htm
2	Selecting FAFSA ON THE WEB LOGO will continue at home.htm
3	Selecting PRIVACY & SECURITY will continue at SecPriv.htm
4	Selecting DISCOVER YOUR OPPORTUNITIES will continue at What001.htm
5	Selecting BEFORE YOU BEGIN will continue at Before001.htm
6	Selecting COMPLETING A FAFSA will continue at Complete001.htm
7	Selecting FAFSA FOLLOW UP will continue at Follow001.htm
8	Selecting OVERVIEW will continue at Before001.htm
9	Selecting DOCUMENTS NEEDED will continue at Before003.htm
10	Selecting PRE-FAFSA WORKSHEET will continue at Before012.htm
11	Selecting DRUG CONVICTION WORKSHEET will continue at Before013.htm
12	Selecting SIGNATURES REQUIRED will continue at Before008.htm
13	Selecting YOUR PIN will continue at Before004.htm
14	Selecting TIME TO COMPLETE will continue at Before007.htm
15	Selecting STUDENT ELIGIBILITY will continue at Before002.htm
16	Selecting DEADLINES will continue at Before003a.htm
17	Selecting FEDERAL SCHOOL CODE SEARCH will continue at Before005.htm
18	Selecting BROWSER REQUIREMENTS will continue at BeforeBrowser_Req.htm
19	Selecting CLEARING YOUR BROWSERS CACHE will continue at Cache.htm
20	Selecting BEFORE BEGINNING A FAFSA FAQ will continue at Before010.htm
21	Selecting PIN SITE will continue at www.pin.ed.gov
22	Selecting HELP will continue at Help.htm
23	Selecting CONTACT US will continue at Contact.htm
24	Selecting FAFSA FAQs will continue at FAQ001.htm
25	Selecting SITE MAP will continue at Map.htm

11. Related Use Cases

#	Related Use Cases
1	None